

Clover Preschool Enrollment Process

“Once I have inquired and put my child on the wait list, what happens next?”

*The enrollment process takes place at the beginning of the calendar year for the school year that you intend to have your child enrolled. (Example: If you intend to have your child begin Summer/Fall of 2026, you will be notified about enrollment by April 1st of 2026.)

***If an enrollment spot is available:** You will receive a phone call or e-mail to inform you that there is an opportunity for your child to enroll and you will be offered the days that are available at that point. If your preferred schedule is not available, you will have the option to enroll for what is available or to remain on the wait list in hopes that your preferred schedule becomes available. We will then schedule a time for you and your child to come in and tour our program. Please understand that if you choose not to enroll for what is available, another enrollment spot may not become available before your child goes to kindergarten.

***If there is not an enrollment spot available:** You will receive a letter in the mail or e-mail stating that our program is fully enrolled for your preferred enrollment year. Your child will remain on the wait list for the next available spot, or until your child becomes kindergarten eligible. Please keep your phone number and e-mail address current while your child is on the wait list. If you choose to take your child off the wait list for any reason, please contact Kim St.Pierre, the Program Director, at kstpierre@seniorlifestyle.com or 207-344-3830.

What to expect if my child becomes enrolled:

*After enrollment has been confirmed by the Program Director, a visit will be scheduled for you and your child. * You will receive a packet of information/paperwork at that visit. All paperwork needs to be filled out along with a deposit (1st weeks payment and registration fees) and returned within 2 weeks of that visit. Your child’s immunization records are also required at this time. Registration paperwork and deposit is required within the established time frame to secure your child’s enrollment.

Approximately 1 month before your child’s start date you will receive a Welcome Packet in the mail or via e-mail.

*Important dates will also be included in this packet, including but not limited to; “Preschool Open House” (School year program only), and a school year calendar with all dates the program is closed. *If your child receives services from CDS, has additional medical needs, or your child is not yet fully potty trained, please reach out to us so we can create a plan to make sure your child can be successful once they enter the program.

If at any time you have any questions, do not hesitate to contact us!